

Real Property, Probate Trust Law Section / Executive Council Meeting Schedule
Ritz Carlton Naples
Florida

Date/Time	Committee / Event:	Set	# at Table	# perimeter chairs	Equipment	F & B Requirements	Room Assignment
Wednesday	December 6, 2017						
All Day	Office						
2:30 PM	Precon						
4:00 pm – 6:00 pm	Registration Desk Hours						
Thursday	December 7, 2017						
All Day	Office					n/a	
8:00 am – 5:00 pm	Registration Desk Hours					n/a	
8:30 am – 11:00 am	Executive Committee **	Conf	12	0			
11:00 am – 12:00 pm	Liaisons to the Legislation	H/S	40	20	Projector and screen, microphone at podium (part of hollow square)	n/a	
11:30 am – 1:30 pm	Box Lunch	<i>Pre-Registration and Ticket Required</i>					
12:00 pm – 1:30 pm	Homestead Issues Study*	Conf	20	10		n/a	
1:00 pm – 2:30 pm	Real Property Finance & Lending	H/S	40	20	Projector and screen, microphone at podium (part of hollow square)	n/a	
1:00 pm – 2:30 pm	Title Insurance & Title Insurance Liaison	H/S	45	15	speakerphone, microphone at podium as part of h/s	n/a	
1:30 pm – 3:30 pm	Trust Law	special Set	80	60	microphone at podium, four wireless mic for Q & A	coffee station inside room	
2:30 pm – 5:00 pm	Condominium and Planned Development	H/S	60	60	microphones on each side of h/s, podium (make part of h/s)	n/a	
3:30 pm – 5:00 pm	Construction Law Institute	Conf	10		speakerphone	n/a	
3:30 pm – 5:00 pm	Landlord & Tenant	Conf	10		speakerphone	n/a	
3:30 pm – 5:00 pm	Guardianship & Advanced Directives	H/S	40	20	microphones on each side of h/s, podium (make part of h/s)	n/a	
3:30 pm – 5:00 pm	Asset Protection	special Set	60	20	microphone at podium, four wireless mic for Q & A	n/a	
5:00 pm – 6:00 pm	Ad Hoc Jurisdiction/Service Process	Conf	15		none	n/a	
5:00 pm – 6:00 pm	At Large Members	special Set	80		microphone on	Self serve Beer and	
6:15 pm – 9:30 pm	Welcome Reception	<i>Pre-Registration and Ticket Required</i>					
9:30 pm – 11:30 pm	Hospitality Suite		120	on flow			
Friday	December 8, 2017						
6:30 AM	Reptiles Run					n/a	
7:30 am – 5:00 pm	Registration Desk Hours					n/a	
7:30 am – 10:00 am	Spouse/Guest Breakfast	<i>Pre-Registration and Ticket Required</i>					
7:30 am – 9:00 am	Continental Breakfast (GRAB AND GO)	<i>Pre-Registration and Ticket Required</i>					
8:00 am – 9:30 am	Estate & Trust Tax Planning	special Set	60	20	microphone at podium, four wireless mic for Q & A	coffee station inside room	
8:00 am – 9:00 am	Insurance & Surety	H/S	20	10	speakerphone	n/a	
8:30 am – 9:30 am	Attorney Trust Officer	Conf	14	10	speakerphone	n/a	
9:00 am – 11:00 am	Residential Real Estate & Industry Liaison Committee	H/S	40	20	microphones, podium, speakerphone	n/a	

Real Property, Probate Trust Law Section / Executive Council Meeting Schedule
Ritz Carlton Naples
Florida

9:00 am - 11:00 am	Membership & Inclusion	H/S	25	5		n/a	
9:00 am - 11:00 am	Real Estate Structures and Taxation	H/S	30	15	microphones, podium	n/a	
9:30 am - 11:30 am	Probate Law & Procedure	special Set	80	40	microphone at podium, four wireless mic for Q & A	n/a	
9:30 am - 11:00 am	Development and Land Use	Conf	14	none	speakerphone	n/a	
9:30 am - 11:00 am	Sponsorship Committee	Conf	10	none	none	n/a	
11:00 am - 12:30 pm	Construction Law	H/S	20	10	microphones, podium	n/a	
11:00 am - 12:30 pm	Real Property Problem Study	H/S	20	25	speakerphone	n/a	
11:30 am - 1:00 pm	Member Communication and Information Technology	Conf	10	5		n/a	
11:30 pm - 1:30 pm	Buffet Lunch (GRAB AND GO)	<i>Pre-Registration and Ticket Required</i>					
11:30 pm - 1:00 pm	IRA, Insurance & Employee Benefits	H/S	30	15	microphones on each side of h/s, podium (make part of h/s)	n/a	
1:00 pm - 3:00 pm	Probate & Trust Litigation	special Set	80	40	microphone at podium, four wireless mic for Q & A	coffee station inside room	
1:00 pm - 2:30 pm	Real Property Litigation	H/S	30	10	speakerphone, microphones, podium	n/a	
1:30 pm - 3:00 pm	Title Issues & Standards	Conf	10		speakerphone	n/a	
1:30 pm - 3:00 pm	Commercial Real Estate	H/S	25	15	speakerphone	n/a	
1:30 pm - 3:00 pm	Fellows and Mentoring	H/S	20	25		n/a	
2:00 pm - 4:00 pm	Spouse/Guest Activity	<i>Pre-Registration and Ticket Required</i>					
3:00 pm - 5:00 pm	Real Property Law Division Roundtable	Rounds	100		microphone on podium, two standing Q & A microphones	Dry snacks - sodas on consumption	
3:00 pm - 5:00 pm	Probate and Trust Law Division Roundtable	Rounds	140		microphone on podium, two standing Q & A microphones	Dry snacks - sodas on consumption	
5:00 pm - 6:00 pm	PAC	Rounds	100		microphones, podium	Self serve Beer and Wine bar- add dry snacks (budget \$300 for 100)	
6:30 pm - 9:30 pm	Reception and Dinner	<i>Pre-Registration and Ticket Required</i>					
9:30 pm - 11:30 pm	Hospitality Suite		80		none		
Saturday December 9, 2017							
6:00 AM	Reptiles Run					n/a	
7:30 am - 9:00 am	Executive Council Breakfast	<i>Pre-Registration and Ticket Required- Breakfast is complimentary for EC members</i>					
9:00 am - 12:00 pm	Executive Council Meeting	class w/ riser WITH HEADTABLE FOR 12	250	50	two screens WITH LCD PROJECTOR KIT (CLIENT TO BRING OWN EQUIPMENT), podium WITH microphones two standing microphones down each aisle	coffee station inside room	
2:00 pm - 4:00 pm	Team Building Activity - Bike Building						
7:00 pm - 9:30 pm	Dinner at Ngala Farms	<i>Pre-Registration and Ticket Required - off site</i>					

*Participation in deliberations and voting is limited to committee members only

** Attendance by invitation only